

Unit Painting Schedule and Preparation Guidelines

Dear Residents,

We are pleased to announce the upcoming painting schedule for your units. Below are the details and preparation guidelines to ensure a smooth process:

Painting Schedule

- **Unit 101:** Scheduled for October 10-12, 2023
- **Unit 102:** Scheduled for October 13-15, 2023
- **Unit 103:** Scheduled for October 16-18, 2023
- **Unit 104:** Scheduled for October 19-21, 2023

Preparation Guidelines

1. Remove all items from walls, including pictures and wall hangings.
2. Move furniture away from the walls to allow access for painting.
3. Cover items that cannot be moved with drop cloths.
4. Ensure that pets are secured in a safe area away from the painting space.
5. Communicate any special requirements or concerns to the property management.

Thank you for your cooperation and understanding. We look forward to refreshing the appearance of your units!

Sincerely,
The Property Management Team