

Dear Family and Friends,

I hope this message finds you well! As you know, I love gardening and often have tools that may be helpful for your gardening projects.

However, I believe it's important to share some gentle etiquette regarding the lending of gardening tools:

1. **Ask First:** Please reach out to me before borrowing any tools, as I may need them for my own projects.
2. **Return in Good Condition:** When you return the tools, kindly ensure they are clean and in the same condition as when you borrowed them.
3. **Use Responsibly:** Please use the tools for their intended purpose to avoid damage.
4. **Timely Returns:** If possible, return the tools within a reasonable timeframe so that others can also borrow them if needed.

Thank you for respecting these guidelines! I look forward to sharing my tools and seeing your gardening achievements!

Happy gardening!

Warm regards,

[Your Name]