

Notice of Late Rent Payment

Date: [Insert Date]

Dear [Tenant's Name],

We hope this message finds you well. This letter serves as a formal notification regarding your recent late rent payment for the month of [Insert Month]. As per the terms of your lease agreement, rent was due on [Insert Due Date], and as of today, we have not received your payment.

According to the rental agreement, please be reminded of the following consequences of late payment:

- A late fee of [Insert Amount or Percentage] may be applied to your account.
- Continued late payments may result in further legal action, including eviction proceedings.
- Your lease may be subject to immediate termination if payment is not received by [Insert Final Notice Date].

We strongly encourage you to remit your payment as soon as possible to avoid these consequences. If you are experiencing financial difficulties, please contact us to discuss possible alternatives.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]