

Unit Redecoration Guidelines

Dear Tenants,

We hope this message finds you well. As part of our effort to maintain a vibrant and pleasant living environment, we have established guidelines for unit redecoration. Please review the following information before beginning any redecoration projects:

1. Approval Process

All proposed changes must be submitted in writing to management for approval before any work begins. Please provide details of the intended changes, including colors, materials, and design.

2. Allowed Changes

- Painting of walls and ceilings (neutral colors preferred)
- Replacing light fixtures (with prior approval)
- Installing temporary wallpaper (must be removable)

3. Prohibited Changes

- Structural alterations (e.g., knocking down walls)
- Permanent fixtures or major installations (e.g., built-in shelves)
- Modifications that involve plumbing or electrical systems

4. Restoration

All tenants are required to restore the unit to its original condition upon moving out, unless otherwise agreed upon in writing.

5. Timeline

Once your proposal is submitted, please allow up to 14 days for review and response from management.

Thank you for your cooperation. We appreciate your commitment to maintaining a welcoming community.

Sincerely,
Your Management Team