

# Pet Approval Request

Date: [Insert Date]

To: [Apartment Manager's Name]

Apartment Complex: [Name of Apartment Complex]

Address: [Address of Apartment Complex]

Dear [Apartment Manager's Name],

I hope this message finds you well. My name is [Your Name], and I am a new resident at [Apartment Number or Address]. I am writing to formally request approval for my pet, [Pet's Name], a [Pet's Breed/Type].

[Pet's Name] is [brief description of your pet, including age, temperament, and any relevant certifications or training]. I assure you that I will adhere to all pet policies outlined in the lease agreement and will be responsible for my pet's behavior at all times.

I would appreciate your consideration of my request, and I am happy to provide any additional information needed for the approval process. Thank you for your attention to this matter, and I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]