

Notification of Temporary Suspension of Rent

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We are writing to inform you that due to necessary repairs in the property located at [Property Address], we are temporarily suspending your rent payment for the month of [Month, Year]. This decision has been made to accommodate the repairs that are essential for ensuring your safety and comfort.

The repairs are scheduled to commence on [Start Date] and are expected to be completed by [End Date]. During this period, we will keep you updated on the progress of the work and any changes to the schedule.

We appreciate your understanding and cooperation as we undertake these repairs. Please feel free to reach out if you have any questions or concerns.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]