

Letter of Lease Change by Mutual Consent

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

To: [Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

This letter serves as a formal notification of our mutual consent to make changes to our existing lease agreement dated [Insert Original Lease Date] for the property located at [Insert Property Address].

The agreed changes are as follows:

- [Detail Change 1]
- [Detail Change 2]
- [Detail Change 3]

Both parties acknowledge that these changes will take effect on [Effective Date of Changes]. All other terms of the original lease will remain in full effect unless otherwise noted.

Please sign below to indicate your agreement to these changes and return a signed copy to me by [Return Date].

Thank you for your attention to this matter. We look forward to continuing our positive landlord-tenant relationship.

Sincerely,

[Landlord's Name]

[Landlord's Signature]

Agreed and Accepted:

[Tenant's Name]

[Tenant's Signature]

Date: [Insert Date]