

Garden Maintenance Budget Proposal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Recipient's Name]

[Recipient's Position]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to propose a budget for the maintenance and enhancement of our garden landscaping projects. After assessing the current landscape and considering future projects, I have outlined the necessary costs to ensure a vibrant and sustainable garden.

Proposed Budget Breakdown

- Soil Preparation and Fertilization: \$[Amount]
- Plant Purchase and Installation: \$[Amount]
- Mulching and Ground Cover: \$[Amount]
- Irrigation System Repairs: \$[Amount]
- Regular Maintenance Services: \$[Amount]

Total Proposed Budget: \$[Total Amount]

This budget will enable us to maintain the aesthetic and ecological balance of our gardens while providing a pleasant environment for the community. I would be delighted to discuss this proposal further and answer any questions you may have.

Thank you for considering this proposal. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Position]