

# Cancellation of Internet Service

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number  
Date

Customer Service Department  
Internet Service Provider Name  
Provider Address  
City, State, Zip Code

Dear Customer Service Team,

I am writing to formally cancel my internet service with your company, effective [Cancellation Date]. My account number is [Your Account Number].

Please confirm the cancellation of my internet service and provide any final details regarding billing and equipment return.

Thank you for your assistance.

Sincerely,  
[Your Name]