

Window Replacement Project Schedule

Dear [Homeowner's Name],

We are pleased to inform you that your window replacement project is scheduled to commence on [Start Date]. Below is the timeline of the project:

Project Timeline

- **Start Date:** [Start Date]
- **Expected Completion Date:** [Completion Date]
- **Installation Days:** [Installation Days]
- **Final Inspection:** [Inspection Date]

Key Details

Project Manager: [Project Manager's Name]

Contact Number: [Contact Number]

Important Notes

1. Please ensure access to all work areas.
2. Remove any window treatments or decorations prior to installation.
3. For any questions or concerns, feel free to reach out to our project manager.

Thank you for choosing us for your window replacement needs. We look forward to a successful project!

Sincerely,

[Your Company Name]

[Your Company Contact Information]