

Window Replacement Project Implementation Schedule

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name]

Subject: Window Replacement Project Schedule

Dear [Recipient Name],

We are pleased to inform you that the window replacement project is set to commence as scheduled. Below is the implementation schedule for your reference:

Project Timeline

Activity	Start Date	End Date
Initial Inspection	[Insert Start Date]	[Insert End Date]
Material Procurement	[Insert Start Date]	[Insert End Date]
Window Installation	[Insert Start Date]	[Insert End Date]
Final Inspection	[Insert Start Date]	[Insert End Date]

We appreciate your cooperation and understanding during this process. Please feel free to reach out if you have any questions.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]