

Homeowners Association

Date: [Insert Date]

To All Residents,

This letter serves as a notification regarding the Common Area Noise Policy established by the Homeowners Association (HOA). It is essential for the enjoyment and comfort of all residents that we adhere to certain guidelines regarding noise levels in shared spaces.

Policy Overview

1. Noise Level Restrictions:

- Noise levels must be kept to a minimum from 10 PM to 7 AM on weekdays and from 11 PM to 8 AM on weekends.
- Amplified music and loud gatherings are not permitted during these hours.

2. Common Areas:

- Residents are reminded to be considerate of their neighbors while using the common areas.
- Activities that generate excessive noise, such as parties or large gatherings, should be coordinated with the HOA to ensure they comply with our noise regulations.

3. Reporting Noise Disturbances:

- If you experience noise disturbances, please report them to the HOA board via [Insert Contact Information].
- All complaints will be addressed in accordance with our established procedures.

We appreciate your cooperation in making our community a pleasant place to live for everyone. Thank you for your attention to this matter.

Sincerely,

[Your Name]
HOA President
Homeowners Association