

# Enforcement Action Notice

Date: [Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Recipient Name]

[Recipient Address]

[City, State, Zip Code]

## **Subject: Notice of Enforcement Action for Noise Disturbances**

Dear [Recipient Name],

This letter serves as a formal notice regarding the persistent noise disturbances coming from your property located at [Property Address]. We have received multiple complaints concerning excessive noise that has impacted the peace and comfort of the surrounding residents.

Despite previous verbal warnings and notices, the noise levels have not been reduced, leading to further disturbances. As per [relevant noise regulation or ordinance], we must take enforcement action to address this issue.

Effective immediately, we require you to cease any activities that produce excessive noise during the hours of [specify time, e.g., 10 PM - 7 AM]. Failure to comply may result in fines or further legal action.

We appreciate your attention to this matter and expect your immediate cooperation to restore peace in our community. If you have any questions or would like to discuss this matter further, please contact me at [Your Phone Number] or [Email Address].

Thank you for your prompt attention to this serious matter.

Sincerely,

[Your Name]

[Your Title/Position]

[Organization/Authority Name]