

Important Announcement: Security Guard Service Update

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you of an important update regarding our security guard services.

Effective [Start Date], we will be implementing a new security protocol to enhance the safety and security of our premises. This includes an increase in the number of security personnel and improved monitoring systems.

Our dedicated team of security professionals is committed to ensuring a safe environment for everyone. We appreciate your understanding and cooperation as we make these necessary changes.

If you have any questions or concerns, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,
[Your Name]
[Your Position]
[Company Name]
[Company Contact Information]