

Dear Residents,

We would like to remind everyone about the importance of maintaining a clean and respectful environment in our shared laundry room. To ensure that we all can enjoy the space and facilities, please adhere to the following guidelines:

- **Clean Up After Use:** Please wipe down machines and clean any lint from the dryers.
- **Limit Time:** Be mindful of the time your laundry takes to avoid monopolizing the machines.
- **Report Issues:** If you notice any malfunctioning machines, please report them to management.
- **Respect Others' Belongings:** Do not remove or disturb other residents' laundry.
- **Leave No Traces:** Dispose of any trash or items you bring into the laundry room.

By following these simple rules, we can ensure a pleasant experience for all. Thank you for your cooperation!

Sincerely,
The Management Team