

# Shared Laundry Facilities Usage Guidelines

Dear Residents,

We are pleased to provide shared laundry facilities for your convenience. To ensure that these facilities remain enjoyable and accessible for everyone, please adhere to the following guidelines:

## Usage Guidelines

1. Respect the posted hours of operation.
2. Limit your laundry time to prevent overcrowding.
3. Clean the machines after use, removing lint and any spills.
4. Report any malfunctions or maintenance issues to management immediately.
5. Be courteous and do not leave laundry unattended for long periods.
6. Use only approved detergents and fabric softeners.

## Consequences of Misuse

Please be aware that failure to follow these guidelines may result in penalties or loss of access to the laundry facilities.

Thank you for your cooperation.

Sincerely,  
Your Management Team