

Conditional Rent Delay Acceptance

Date: [Insert Date]

To: [Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

We have received your request for a temporary delay in rental payment due to [briefly state reason, e.g., "financial hardship caused by job loss"]. After careful consideration, we are willing to accept your request under the following conditions:

- The delayed rent payment of [amount] will be due on or before [new due date].
- A late fee of [amount, if applicable] will be waived for this instance.
- Failure to pay by the new due date may result in [consequences, e.g., "eviction proceedings"].

Please confirm your acceptance of these conditions by signing and returning this letter by [return date]. We understand that these are challenging times, and we are committed to supporting you as much as possible.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Landlord/Property Management Company]

[Contact Information]

[Company Address]