

# Online Rent Payment Setup

Dear [Tenant's Name],

We hope this message finds you well. In our effort to streamline the rent payment process, we are pleased to offer an online rent payment option. This will allow for a more convenient way to manage your rent payments each month.

To set up your online rent payment, please follow these simple steps:

1. Visit our website at [Website URL].
2. Click on the 'Tenant Portal' link.
3. Create an account using your email address and tenant ID.
4. Follow the prompts to set up your payment method.
5. Once set up, you can schedule your monthly payments and receive notifications.

If you have any questions or require assistance during the setup process, please do not hesitate to contact us at [Contact Information].

Thank you for your cooperation.

Sincerely,  
[Your Name]  
[Your Position]  
[Property Management Company]