

Rent Payment Method Change Notification

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally notify you of a change in my rent payment method.

Effective [Effective Date], I will be transitioning from [old payment method, e.g., check, cash, etc.] to [new payment method, e.g., direct bank transfer, online payment portal, etc.]. Please find the details regarding the new payment method below:

- Payment Method: [New Payment Method]
- Account Name: [Your Account Name]
- Account Number: [Your Account Number]
- Bank Name: [Your Bank Name]
- Routing Number: [Your Routing Number]

Should you need any further information or documentation to facilitate this change, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]