

Adjusted Rent Payment Options

Dear [Tenant's Name],

We hope this message finds you well. Due to recent circumstances, we understand that some tenants may be facing financial challenges. To assist you, we are offering adjusted rent payment options.

Available Options:

- **Payment Plan:** Spread your rent payments over six months.
- **Deferred Payments:** Delay 25% of your monthly rent for three months.
- **Reduced Rent:** A temporary 15% reduction in rent for the next three months.

Please respond by [Date] to indicate your preferred option or if you require further assistance. We are committed to working with you during this time.

Thank you for your understanding.

Sincerely,
[Your Name]
[Your Position]
[Your Company]