

Dear Valued Tenants,

We are excited to inform you that the ownership of **[Property Name/Address]** has recently changed hands.

Effective from **[Date]**, **[New Owner's Name]** and the management team will take over the responsibilities of managing your residence.

We want to assure you that we are committed to maintaining the quality and comfort of your living environment. Our goal is to provide a positive experience for all tenants.

For any inquiries or concerns, please feel free to reach out to us at **[New Owner's Contact Information]**.

Thank you for your understanding and cooperation during this transition. We look forward to meeting you soon!

Sincerely,

[New Owner's Name]
[New Owner's Title]
[Property Management Company, if applicable]
[Contact Information]