

Advisory to Tenants Regarding Property Sale Terms

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We hope this message finds you well. We are writing to inform you that the property located at [Property Address] is currently being considered for sale. As a valued tenant, we want to ensure that you are kept informed of any developments and understand the terms that may affect your tenancy.

Key Points Regarding the Sale:

- The property is listed for sale as of [Sale Date].
- All current lease agreements will remain in effect until expiration.
- New owners will be notified of all existing tenant leases and obligations.
- Showings may be scheduled, and you will receive advance notification.
- As always, we respect your privacy during this process.

If you have any questions or concerns regarding this matter, please do not hesitate to reach out to us at [Your Contact Information]. We appreciate your cooperation and understanding during this transition.

Thank you for being a part of our community.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]