

# Lease Exit Terms and Conditions

**Date:** [Insert Date]

**To:** [Tenant's Name]

**Address:** [Tenant's Address]

Dear [Tenant's Name],

This letter serves as a formal agreement regarding the terms and conditions for your exit from the lease for the property located at [Property Address]. Please review the following conditions:

## 1. Notice Period

You are required to provide a written notice of at least [insert number] days prior to your intended exit date.

## 2. Rent Payments

All due rent payments must be made up to the date of exit. Failure to do so may result in penalties.

## 3. Property Condition

The property must be returned in a clean and undamaged condition. Any damages beyond normal wear and tear will be deducted from your security deposit.

## 4. Security Deposit

Your security deposit of [insert amount] will be returned within [insert number] days after your exit, subject to any deductions for damages or unpaid rent.

## 5. Final Inspection

A final inspection of the property will be conducted on [insert date]. Please ensure you are present for this inspection.

We appreciate your cooperation in this matter. If you have any questions, please do not hesitate to contact us.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]

[Company Name]

[Company Address]