

Lease Renewal Terms

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

Dear [Tenant's Name],

We hope this message finds you well. As your current lease for the property located at [Property Address] is approaching its expiration date on [Expiration Date], we would like to discuss the terms for renewing your lease.

Proposed Terms for Lease Renewal

- **New Lease Duration:** [Insert Duration, e.g., 12 months]
- **Monthly Rent:** [Insert New Rent Amount]
- **Security Deposit:** [Insert Amount or State if it Remains the Same]
- **Renewal Date:** [Insert Renewal Start Date]
- **Utilities Included:** [Specify Utilities, if any]

If you agree to these terms, please sign and return the attached lease renewal agreement by [Insert Deadline]. Should you have any questions or wish to discuss this further, do not hesitate to contact us.

Thank you for being a valued tenant. We look forward to your response.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]