

Lease Agreement Renewal Notification

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

We hope this message finds you well. We are writing to inform you that your current lease agreement for the property located at [Property Address] is set to expire on [Expiration Date]. We would like to discuss the renewal of your lease for another term.

Please let us know if you intend to renew the lease by [Response Deadline]. If you have any questions or would like to schedule a time to discuss the terms, feel free to reach out to us at [Your Contact Information].

We appreciate your tenancy and look forward to your reply.

Best regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Phone Number]

[Your Email Address]