Roommate Introduction and Approval

Date: [Insert Date]

Dear [Friend/Roommate's Name],

I hope this message finds you well. I wanted to introduce you to my potential roommate, [New Roommate's Name], who is interested in moving in with us. [He/She/They] is currently looking for accommodation and believes our place would be a great fit.

[New Roommate's Name] is [provide a brief background: age, occupation, interests]. I think you'll find [him/her/them] friendly and easy to get along with. We have had several conversations and I believe [he/she/they] will be a considerate addition to our living space.

Before moving forward, I would love for you to meet [New Roommate's Name]. We can arrange a time for everyone to sit down together, either in person or over a video call, whichever you prefer. It would be great to hear your thoughts and discuss any questions you may have.

Please let me know your availability this week, and we can set something up. I'm looking forward to hearing from you!

Best regards,

[Your Name]

[Your Contact Information]