

# Roommate Addition Consent Request

Date: [Insert Date]

To: [Landlord/Property Manager's Name]

Address: [Landlord/Property Manager's Address]

From: [Your Name]

Address: [Your Address]

Dear [Landlord/Property Manager's Name],

I hope this message finds you well. I am writing to formally request your consent for the addition of a new roommate to my current lease at [Your Address].

The prospective roommate's name is [Roommate's Name], and they will be moving in on [Proposed Move-in Date]. [Roommate's Name] is [provide brief information about the new roommate, e.g. their occupation, background, etc.].

I assure you that [Roommate's Name] understands all lease terms and is committed to maintaining a respectful and harmonious living environment. I kindly ask for your approval of this addition.

Thank you for your attention to this matter. Please let me know if you require any additional information or documents.

Sincerely,

[Your Name]

[Your Contact Information]