

# Parking Policy Reminder

Dear [Tenant's Name],

We hope this message finds you well. We would like to take this opportunity to remind you of our parking policies to ensure a smooth experience for all residents.

## **Parking Policies:**

- All vehicles must be registered with the management office.
- Parking is only permitted in designated areas.
- Overnight parking is not allowed without prior approval.
- Any non-compliant vehicles may be subject to towing at the owner's expense.

We appreciate your cooperation in maintaining a safe and organized parking environment. If you have any questions or require further clarification, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Property Management Company]