

Notice to Residents: Update on Parking Guidelines

Dear Residents,

We hope this message finds you well. We are writing to inform you of updated parking guidelines that will take effect on **[Effective Date]**. These changes are designed to enhance the parking experience within our community.

Updated Parking Guidelines:

- Residents must display valid parking permits at all times.
- Guest parking is allowed only in designated areas. Please ensure your guests are notified of this change.
- All vehicles must be parked within marked spaces to avoid penalties.
- Overnight parking is not permitted without prior authorization.

We appreciate your cooperation in adhering to these guidelines, which aim to maintain a safe and organized parking environment. Should you have any questions or concerns, feel free to contact the management office at **[Phone Number]** or email us at **[Email Address]**.

Thank you for your attention and cooperation.

Sincerely,

[Your Name]

[Your Position]

[Community/Property Name]