

Mold Remediation Request

Date: [Insert Date]

To: [Insert Property Management/Owner Name]

Property Address: [Insert Property Address]

City, State, Zip: [Insert City, State, Zip]

Dear [Property Management/Owner Name],

I hope this message finds you well. I am writing to formally request mold remediation services for the commercial property located at [Insert Property Address]. We have noticed signs of mold growth in [specify areas], which poses potential health risks to our employees and clients.

As the safety and well-being of everyone in the property is our top priority, we urge you to take immediate action to address this issue. We believe that professional mold remediation is necessary to ensure a safe working environment and to prevent further damage to the property.

Please let us know how you would like to proceed with this matter. We are happy to coordinate with any recommended service providers or assist in scheduling an inspection.

Thank you for your prompt attention to this issue. We look forward to your swift response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Phone Number]

[Your Email Address]