

# Residency Compliance Warning

Date: [Insert Date]

To: [Resident's Name]  
[Resident's Address]  
[City, State, Zip Code]

Dear [Resident's Name],

We hope this letter finds you well. This correspondence serves as a formal warning regarding your compliance with residency requirements as outlined in the [insert governing document or policy].

Our records indicate that you have not met the required standards for residency, specifically [insert specific details of non-compliance]. It is crucial that you address this issue promptly to maintain your residency status.

Please take the necessary actions to remedy this situation by [insert specific deadline]. Failure to comply may result in [insert potential consequences, e.g., termination of residency, further action, etc.].

If you have any questions or need further clarification, do not hesitate to reach out to [insert contact information]. We appreciate your attention to this important matter.

Sincerely,

[Your Name]  
[Your Title]  
[Your Organization]