

Pet Policy Violation Notice

Date: [Insert Date]

To: [Guest's Name]

Address: [Guest's Address]

Dear [Guest's Name],

We hope this message finds you well. This letter serves as a formal notice regarding a violation of our pet policy at [Property Name/Address] during your stay from [Start Date] to [End Date].

Upon inspection, it has come to our attention that a pet was present in the rental property, contrary to the terms outlined in the rental agreement. Our pet policy clearly states that pets are not allowed on the premises unless prior arrangements are made.

To maintain the comfort and safety of all guests, we request that you rectify this situation immediately by removing the pet from the property. Additionally, please be aware that failure to comply with our pet policy may result in additional charges and/or termination of your rental agreement.

If you have any questions or need further clarification regarding our pet policy, please do not hesitate to contact us at [Contact Information].

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]