

Rental Agreement Inspection Notice

Date: [Insert Date]

To: [Tenant's Name]

[Tenant's Address]

Dear [Tenant's Name],

We hope this message finds you well. This letter serves to inform you that a routine inspection of the rental property located at [Property Address] will be conducted on [Date of Inspection] at [Time of Inspection]. The inspection is part of our regular maintenance check to ensure that the property is well-maintained and in good condition.

Please ensure that the property is accessible during this time. If you have any specific concerns or issues that you would like us to address during the inspection, feel free to contact us prior to the date of inspection.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]