

Noise Complaint Notice

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

I hope this message finds you well. I am writing to formally address a concern that has been brought to my attention regarding excessive noise levels from construction work being conducted during non-permissible hours in your unit/apartment.

According to our lease agreement and local ordinances, construction activities are not allowed to take place during the hours of [Insert Non-Permissible Hours]. However, it has been observed that work has been continuing during these hours, causing significant disturbance to the neighbors.

I kindly ask that you adhere to the agreed-upon hours for construction work to ensure the comfort and peace of all residents in the building. Your cooperation in this matter is greatly appreciated.

Thank you for your attention to this issue.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Contact Information]