

# Property Repair Acknowledgment

Date: [Insert Date]

To: [Tenant's Name]

[Tenant's Address]

Dear [Tenant's Name],

We are writing to acknowledge the receipt of your request for urgent property repairs at [Property Address]. We understand the importance of this matter and are committed to addressing your concerns as soon as possible.

Details of the repair request:

- Type of Repair: [Describe Repair Required]
- Date of Request: [Insert Request Date]

Our maintenance team has been notified and will begin work on the repairs no later than [Insert Start Date]. We appreciate your patience during this process, and we assure you that we will do our best to minimize any inconvenience.

If you have any questions or further information to provide, please do not hesitate to contact us at [Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]