

Request for Waiver of Late Rent Fee

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, ZIP Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request a waiver of the late fee associated with my rent payment for the month of [Month, Year]. Unfortunately, I recently experienced an unexpected job loss, which has severely impacted my financial situation.

Despite my best efforts to secure a new position, I have encountered delays that have made it challenging to meet my financial obligations. I have always prioritized paying my rent on time, and this situation is both stressful and uncharacteristic of my usual behavior as a tenant.

I kindly ask for your understanding during this difficult time. A waiver of the late fee would greatly assist me in managing my finances as I seek new employment opportunities.

Thank you for considering my request. I would be grateful for any assistance you can provide and am hopeful for your understanding. Please feel free to reach out if you require any further information.

Sincerely,

[Your Name]