

# **Subject: Request for Waiver of Late Rent Fee Due to Family Emergency**

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request a waiver of the late rent fee that has been applied to my account for this month.

Unfortunately, I experienced a family emergency that required my immediate attention and financial resources. [Briefly describe the nature of the family emergency, e.g., unexpected medical expenses, travel, etc.]. This situation has temporarily affected my ability to pay my rent on time.

I understand the importance of timely rent payments and value our landlord-tenant relationship. I assure you this delay is not reflective of my usual payment habits. I have consistently paid my rent on time in the past, and it is my sincere intention to continue doing so in the future.

Given these circumstances, I kindly ask for your understanding and consideration in waiving the late fee for this month. I appreciate your attention to this matter and hope for a positive response.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]