

# Lease Termination Notice

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Landlord's Name]  
[Landlord's Address]  
[City, State, Zip Code]

## **Subject: Notice of Lease Termination and Request for Security Deposit Return**

Dear [Landlord's Name],

I am writing to formally notify you of my intention to terminate the lease for the property located at [Rental Property Address]. In accordance with our lease agreement, I am providing you with [number of days] days' notice, which means my last day of occupancy will be [Last Day of Occupancy].

Furthermore, I would like to request the return of my security deposit in the amount of [Security Deposit Amount]. As per the lease agreement and relevant laws, I expect the full deposit amount to be returned within [insert timeframe] after my move-out date, barring any deductions for damages. I have maintained the property in good condition and will ensure it is cleaned upon my departure.

Please let me know when you would like to schedule a final walk-through of the premises. I appreciate your attention to this matter and look forward to your prompt response.

Thank you.

Sincerely,  
[Your Signature (if sending a hard copy)]  
[Your Printed Name]