

Final Security Deposit Statement

Date: [Insert Date]

Tenant Name: [Insert Tenant Name]

Tenant Address: [Insert Tenant Address]

Property Address: [Insert Property Address]

Dear [Tenant Name],

We hope this message finds you well. This letter serves as the final statement regarding your security deposit for the property located at [Insert Property Address].

Deposit Details:

Original Security Deposit: \$[Insert Amount]

Deductions:

- [Description of Deduction 1] - \$[Amount]
- [Description of Deduction 2] - \$[Amount]
- [Description of Deduction 3] - \$[Amount]

Total Deductions: \$[Total Amount]

Refund Amount:

Final Refund Amount: \$[Refund Amount]

This amount will be mailed to you at the above address within [Insert Time Frame]. If you have any questions regarding the deductions or your final statement, please feel free to contact us.

Thank you for being a valued tenant.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Company Name]

[Your Contact Information]