

Alumni Reunion Invitation Confirmation

Dear [Alumni Name],

Thank you for confirming your attendance at our upcoming alumni reunion! We are thrilled to have you join us.

Details of the reunion are as follows:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location]
- **RSVP By:** [Insert RSVP Date]

Please let us know if you have any dietary restrictions or special requests.

We look forward to reconnecting and reminiscing about our wonderful memories together!

Warm regards,

[Your Name]

[Your Position/Title]

[School/University Name]