

Volunteer Facilities Access Confirmation

Date: [Insert Date]

To: [Volunteer Name]

Address: [Volunteer Address]

Dear [Volunteer Name],

We are pleased to confirm your access to our facilities as a volunteer. Your commitment to assisting us is greatly appreciated. Below are the details regarding your access:

- **Access Start Date:** [Insert Start Date]
- **Facilities Location:** [Insert Location]
- **Access Hours:** [Insert Access Hours]
- **Contact Person:** [Insert Contact Person Name and Information]

Please ensure that you adhere to all guidelines and protocols while using the facilities. If you have any questions or require further information, feel free to reach out.

Thank you for your dedication and service.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]