

Volunteer Facilities Access Agreement

Date: [Insert Date]

To: [Volunteer Name]

[Volunteer Address]

[City, State, Zip Code]

Dear [Volunteer Name],

We are pleased to welcome you as a volunteer at [Organization Name]. This letter serves as a formal agreement regarding your access to our facilities while volunteering.

Agreement Terms:

1. Access: You are granted access to [Specify Facilities] for the duration of your volunteering period.
2. Hours: Access to facilities will be permitted during the following hours: [Specify Hours].
3. Responsibilities: You agree to follow all safety and operational procedures as outlined by [Organization Name].
4. Termination: Either party may terminate this agreement with written notice.

By signing below, you acknowledge your understanding and acceptance of the terms outlined in this agreement.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

Acceptance:

I, [Volunteer Name], agree to the terms of this facilities access agreement.

_____ [Signature]

Date: _____