

Confirmation of Corporate Sponsorship Terms

Date: [Insert Date]

[Sponsor's Name]
[Sponsor's Title]
[Sponsor's Company]
[Company Address]
[City, State, Zip Code]

Dear [Sponsor's Name],

We are pleased to confirm the terms of our corporate sponsorship agreement as discussed. We greatly appreciate your support and commitment to [Event/Project Name]. Below are the details of the sponsorship:

Sponsorship Details

- **Sponsorship Level:** [Platinum/Gold/Silver/Bronze]
- **Financial Contribution:** \$[Amount]
- **Benefits Include:**
 - [Listing in Event Program]
 - [Logo on Website]
 - [VIP Tickets/Access]

This sponsorship will help us achieve [brief description of event/project goals]. We will ensure that your brand receives the exposure it deserves through various marketing channels.

Please review the terms outlined above, and if everything meets your approval, kindly sign and return a copy of this letter by [specific date]. If you have any questions, feel free to reach out at [Your Contact Information].

Thank you for your partnership. We look forward to a successful collaboration!

Sincerely,

[Your Name]
[Your Title]
[Your Company]
[Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

Accepted by:

(Signature)

[Sponsor's Name]

[Date]