

Dear [Recipient's Name],

We are pleased to confirm your participation in our upcoming television program titled "[Program Name]," scheduled to air on [Date] at [Time]. Your unique insights and experiences will surely enrich the conversation.

Please find below the details of your participation:

- **Program Name:** [Program Name]
- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Location]

Should you have any questions or require further information, please do not hesitate to reach out.

We look forward to your valuable contribution to the show!

Best Regards,  
[Your Name]  
[Your Position]  
[Your Company]  
[Contact Information]