

# Acknowledgment of Guest Appearance

Dear [Guest's Name],

We are thrilled to confirm your guest appearance on our TV show, [Show Name], scheduled for [Date] at [Time]. Your insights on [Topic] will undoubtedly captivate our audience.

Please let us know if you have any specific requirements or topics you would like to discuss during the show. We look forward to having you on set.

Thank you for your participation. We appreciate your contribution to our program.

Warm regards,

[Your Name]

[Your Position]

[Production Company Name]

[Contact Information]