

Confirmation of Radio Interview Appointment

Dear [Interviewee's Name],

We are pleased to confirm your upcoming radio interview with us.

Date: [Date]

Time: [Time]

Location: [Studio Address/Virtual Platform Link]

We look forward to discussing [topics of discussion] and sharing your insights with our audience.

If you have any questions or need to reschedule, please do not hesitate to contact us.

Best regards,
[Your Name]
[Your Position]
[Radio Station Name]
[Contact Information]