

Trade Fair Booth Confirmation

Dear [Exhibitor's Name],

We are pleased to confirm your participation in the upcoming [Trade Fair Name] taking place on [Event Dates] at [Venue Name].

Your booth number is [Booth Number]. Please find below the details for your booth setup:

- **Booth Size:** [Size]
- **Booth Location:** [Location]
- **Setup Time:** [Setup Date and Time]
- **Exhibition Hours:** [Event Hours]

We look forward to seeing you at the event and wish you a successful exhibition. If you have any questions, please feel free to contact us at [Contact Information].

Best regards,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]