

# Child Care Arrangement Confirmation

Date: [Insert Date]

Dear [Parent's Name],

This letter serves as a confirmation of the child care arrangement for your child, [Child's Name]. We are pleased to confirm the details as follows:

- **Child's Name:** [Child's Name]
- **Child's Age:** [Child's Age]
- **Caregiver's Name:** [Caregiver's Name]
- **Start Date:** [Start Date]
- **Hours of Care:** [Hours]
- **Location:** [Care Location]
- **Emergency Contact:** [Contact Information]

We are committed to providing a safe and nurturing environment for your child. Should you have any questions or need further information, please do not hesitate to contact us.

Thank you for choosing us for your child care needs. We look forward to working with you!

Sincerely,

[Your Name]

[Your Title/Position]

[Your Organization/Business Name]

[Contact Information]