

# Participation Confirmation

Date: [Insert Date]

Dear [Participant's Name],

We are pleased to confirm your participation in the upcoming Writer Workshop scheduled for [Insert Date] at [Insert Location]. We are excited to welcome you to this enriching experience where you will have the opportunity to enhance your writing skills and engage with fellow writers.

Please find the details of the workshop below:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location]
- **Facilitator(s):** [Insert Facilitator(s) Name]

Please bring a notepad and any materials you wish to work on during the workshop. Should you have any questions or require further information, feel free to contact us at [Insert Contact Information].

We look forward to your participation!

Sincerely,

[Your Name]

[Your Title]

[Your Organization]