

Formal Acceptance Letter

Date: [Insert Date]

Recipient Name

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am pleased to formally accept the offer for the Art Residency at [Residency Name]. I am incredibly grateful for this opportunity and excited to contribute my artistic vision alongside fellow creatives.

As per the details discussed, I will confirm my arrival on [Arrival Date] and will adhere to all program requirements and deadlines throughout my residency. Please let me know if there are any additional documents or information needed prior to my arrival.

Thank you once again for this incredible opportunity. I look forward to collaborating with everyone at [Residency Name] and enhancing my artistic practice during this time.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]